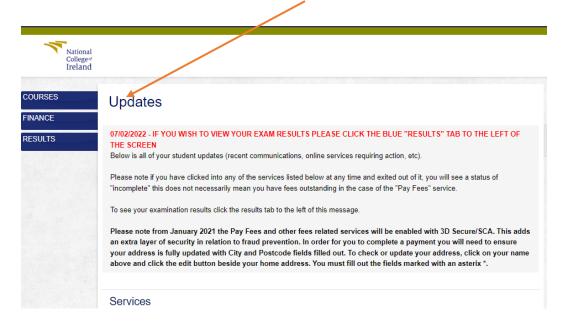
# Returning Full Time Students – Fee Payment

The process for paying fees has changed so please ensure you the read below carefully.

You will need a credit/debit card to hand (please note that amex is not accepted).

# Where do I go to Pay Fees?

- In order to pay your fees for the upcoming academic year you will need to login to My Details.
  - To do this Login to MyApps Portal and sign in using your NCI Credentials e.g. x12345678@student.ncirl.ie
  - Once you have signed in, click on the myDetails icon
- When you are signed in click on the courses tab



Click on the course that Starts in September 2025



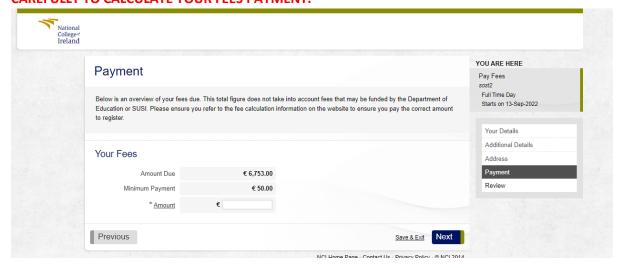
• You will see a Pay Fees button associated with the upcoming year. Click on it.

# Pay Fees – Additional Steps

• Before you can make a payment, you must ensure address details are correct and fill out any mandatory fields.

#### Fee Calculation Rules

- You will be asked to input the amount of fees you wish to pay. There is a minimum payment required depending on your student status. This is explained in the scenarios below.
- NOTE: THE "AMOUNT DUE" (BELOW) DOES NOT INCLUDE FUNDING YOU MAY RECEIVE FROM THE DEPARTMENT OF EDUCATION OR SUSI SO YOU MUST READ THE BELOW CAREFULLY TO CALCULATE YOUR FEES PAYMENT.



# Scenario 1: Full Time, Irish EU, SUSI

- I am an Irish/EU student.
- I am a full-time undergraduate student
- I received SUSI funding last year
- I am not undertaking any repeat modules
- I am progressing from one year to the next i.e. from year 1 to year 2 or year 2 to year 3 etc.

#### Total Payment Amount = €80.00

#### Scenario 2: Full Time, Irish EU, no SUSI

- I am an Irish/EU student.
- I am a full-time undergraduate student
- I did not receive SUSI funding last year
- I am not undertaking any repeat modules
- I am progressing from one year to the next i.e. from year 1 to year 2 or year 2 to year 3 etc.

#### **Total Payment Amount = €3080**

or

# €1580 in September and €1500 in December/January

or

€680 and sign a direct debit form and return to fees@ncirl.ie the remainder of the fee will be split into instalments.

# Scenario 3: Full Time, Self-Funding (excludes BA Hons in Psychology & Early Childhood Education and Care)

- I am a full-time undergraduate student
- I was classified as a self-funding students in a previous academic year.
- I did not receive SUSI or Department of Education funding last year
- I may have undertaken a college course in a previous institute
- I may not be an Irish/Eu student
- I am not undertaking any repeat modules
- I am progressing from one year to the next i.e. from year 1 to year 2 or year 2 to year 3 etc.

On the following programmes you can choose to;

- 1. Pay the full "Amount Due" presented to you on screen
- 2. Pay half the tuition fee + full gym membership fee (the other half will be due before semester 2) see table below
- 3. Pay 20% of the full outstanding amount and sign a direct debit form and return to fees@ncirl.ie the remainder of the fee will be split into instalments.

| School    | Course Name           | Half Tuition | Gym Membership | Payment  |
|-----------|-----------------------|--------------|----------------|----------|
|           |                       | Fee          | Fee            | Amount   |
| School of | BA Hons in            | €3336.50     | €80            | €3416.50 |
| Business  | Accounting and        |              |                |          |
|           | Finance               |              |                |          |
| School of | BA Hons in Human      | €3336.50     | €80            | €3416.50 |
| Business  | Resource              |              |                |          |
|           | Management            |              |                |          |
| School of | BA Hons in Business   | €3336.50     | €80            | €3416.50 |
| Business  |                       |              |                |          |
| School of | BA Hons in            | €3336.50     | €80            | €3416.50 |
| Business  | Marketing Practice    |              |                |          |
| School of | Higher Certificate in | €2117        | €80            | €2197    |
| Business  | Business              |              |                |          |

| School of | BSc Hons in           | €3503.50 | €80 | €3583.50 |
|-----------|-----------------------|----------|-----|----------|
| Computing | Computing             |          |     |          |
| School of | BSc Hons in Business  | €3503.50 | €80 | €3583.50 |
| Computing | Information Systems   |          |     |          |
| School of | BSc Hons in Data      | €3503.50 | €80 | €3583.50 |
| Computing | Science               |          |     |          |
| School of | BSc Hons in           | €3503.50 | €80 | €3583.50 |
| Computing | Technology            |          |     |          |
|           | Management            |          |     |          |
| School of | Higher Certificate in | €2157    | €80 | €2237    |
| Computing | Computing in          |          |     |          |
|           | Applications and      |          |     |          |
|           | Support               |          |     |          |
| School of | Higher Certificate in | €2157    | €80 | €2237    |
| Computing | Science in Business   |          |     |          |
|           | Computing             |          |     |          |

# Scenario 4: BA Hons in Psychology

Year 2 Fees: Tuition Fee €6250 + Gym Membership €80 = €6330

Year 3 Fees: Tuition Fees €5900 + Gym Membership €80 = €5980

• If you were in receipt of SUSI funding last year and only paid the €80 gym membership fee, then pay €80 to be registered this year.

#### OR

- If you were in receipt of another amount from SUSI last year then apply the same this year For Example: If you received €3000 SUSI funding last year;
  - €6250 (Tuition Fee) €3000 = €3250 + €80 gym membership = Amount Payable €3330
    - The payment of €3330 can be split into two payments due in September and again December/January
    - Or you can pay 20% of outstanding amount and <u>sign a direct debit form</u> and return to <u>fees@ncirl.ie</u> the remainder of the fee will be split into instalments.

# Scenario 5: BA Hons in Early Childhood Education and Care

• If you were in receipt of SUSI funding last year you will be registered once SUSI confirm funding for this coming year.

OR

- If you did not receive SUSI funding last year you will need to do one of the following;
  - Pay €3000 to be registered

OR

 Pay €1500 before your course recommences in September and €1500 before semester 2

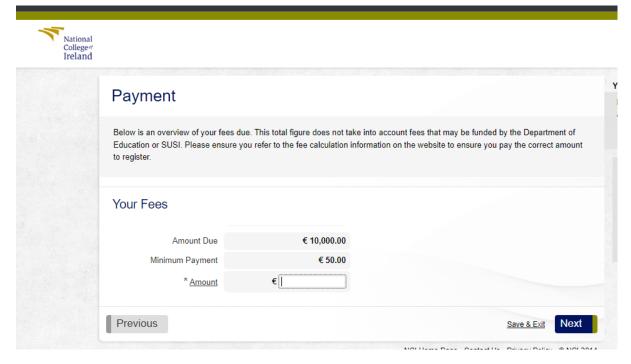
OR

 Pay 20% of €3000 and <u>sign a direct debit form</u> and return to <u>fees@ncirl.ie</u> the remainder of the fee will be split into instalments.

# Scenario 6: Full Time, International Student

- I am a full-time undergraduate student
- I am an international student i.e. I am studying in Ireland on the basis of a student visa

The amount needed to be paid is the "Amount Due" you see on screen, for example;



This can be paid in two instalments e.g. €5000 before your course recommences in September and €5000 before semester 2